

**CITY OF EAGLE LAKE
CITY COUNCIL MINUTES
MAY 25, 2021**

TIME: 7:00 P.M.

**PLACE: Municipal Building
(844) 855-4444
Access Code: 7409250**

A. Call Meeting to Order.

The City Council of the City of Eagle Lake convened in regular session and allowed public attendance via zoom and telephonic means on the 25th day of May 2021, with the following members present:

Mayor:	Mary Parr
Alderwoman:	Gaye Lynn Thomas
Aldermen:	Michael Cooper
	Larry Contreras
	John Young
City Administrator:	Melissa Landin
City Secretary:	Lina Ferguson

Absent: Alderwoman Rene Cooper

B. Pledge of Allegiance.

C. Invocation.

Chief Federico Garza Jr. delivered the invocation.

D. Public Comments: Any person may comment on any subject, but Council must limit any discussion to placing the items on a future City Council agenda for discussion and/or action. (Comments made under this agenda item are limited to three (3) minutes per person. City Council members are excluded from public comments. This is in accordance with the Texas Open Meetings Act.)

Wilbert Williams on behalf of E.H. Henry Historical Corporation announced that a 3-day revival is planned for July 3-5, 2021 at the E.H. Henry School grounds.

Alderwoman Rene Cooper presented.

E. Consent Agenda

All of the following items on the Consent Agenda are considered to be routine and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member, in which event the item will be removed from the Consent Agenda and considered separately.

1. Previous Minutes – May 11, 2021 Regular Meeting
2. Payment of Accounts.

Alderman M. Cooper made the motion to approve the minutes of the May 11, 2021 regular meeting and payment of accounts as presented. The motion was seconded by Alderwoman R. Cooper and it carried with all members voting AYE.

F. Items for Discussion and Action

3. Presentation of Community Pride Award Program. – Melissa Landin, City Manager

City Manager Landin announced that the City of Eagle Lake has launched a Community Pride Award Program to recognize residential and commercial property owners who have made significant maintenance improvements to their homes or businesses. The City will monthly choose a property or properties to display the Community Pride Award sign. A scoring system will be utilized in the selection of properties.

4. Presentation of City of Eagle Lake Re-designed Website. – Melissa Landin, City Manager

City Manager Landin reviewed and presented the re-designed new website that was designed by Municode. The City utilized CARES Grant funds for the much needed redesign which is now very comprehensive, up-to-date and can be easily navigated.

5. Update on Eagle Lake Farmers and Community Market. – Melissa Landin, City Manager

The City staff held a vendor/volunteer information meeting on the development of the Eagle Lake Farmers and Community market. A dozen vendors attended and provided input and guidance on the market's launch. The group decided to launch the market commencing on the first Saturday of September from 9:00 a.m. to 1:00 p.m. The City received approval from the vacant property owner adjacent to the Furniture Shoppe in the downtown area.

6. Discussion and Action on Resolution No. R2021-08 Amending the Current Fiscal Year 2020-2021 Budget for Unforeseen COVID-19 Expenses and Receipt of CARES Act Coronavirus Relief Funds. -- Melissa Landin, City Manager

Alderman M. Cooper made the motion to approve Resolution No. R2021-08 Amending the Current Fiscal year 2020-2021 Budget for Unforeseen COVID-19 Expenses and Receipt of CARES Act Coronavirus Relief Funds. The motion was seconded by Alderman Contreras and it carried with all members voting AYE.

7. Discussion and Action on 7-month Financial Statement for the Current Fiscal Year 2020-2021 Budget. – Melissa Landin, City Manager

Bookkeeper Mike Martinez presented and reviewed the 7-month Financial Statement for the current Fiscal Year 2020-2021 Budget. Mr. Martinez presented a summary analysis of the revenue and expenses for the General, Utility and Airport Fund. Council held discussion.

Alderman M. Cooper made the motion to approve the 7-month Financial Statement as presented. The motion was seconded by Alderwoman Thomas and it carried with all members voting AYE.

8. Discussion and Action on Resolution No. R2021-09 Establishing a Committed Donation Fund for Revitalize Eagle Lake to Ensure that Donated Funds are Utilized for the Specific Purposes of the Organization as Stipulated by the Donor(s). – Melissa Landin, City Manager

City Manager Landin announced that Revitalize Eagle Lake has requested that City Council adopt a Resolution to establish a committed fund for donations to Revitalize Eagle Lake and the organization's managed projects. Council held discussion regarding the purpose of establishing a separate City account.

Alderwoman R. Cooper made the motion to approve Resolution No. R2021-09 Establishing a Committed Donation Fund for Revitalize Eagle Lake to Ensure that Donated Funds are Utilized for the Specific Purposes of the Organization as Stipulated by the Donor(s). The motion was seconded by Alderman Young and it carried with all members voting AYE.

9. Discussion and Action on Rental of Community Center. – Melissa Landin, City Manager

Alderman Contreras made the motion that the City commence opening the Community Center for rental until further notice and on a case-by-case basis. The motion was seconded by Alderman M. Cooper and it passed with all members voting AYE.

10. Discussion and Action on Request for Variance to Allow for Shared 30-Foot Access Easement and Utility Easement on Proposed Subdivision at Barlass Estates. – Victor Shimek, Public Works Director

City Manager Landin presented a variance request by Barlass Estates for subdivision of four properties. The Subdivision Ordinance requires that each property have direct access to a public street. The variance is requested to allow for a shared access easement and utility easement. City Attorney Charles Williams reviewed the Subdivision Ordinance and final approval is processed through the Planning & Zoning Commission.

Alderman M. Cooper made the motion to forward the Request for Variance to the Planning & Zoning Commission. The motion was seconded by Alderwoman R. Cooper and it carried with all members voting AYE.

G. PRESENTATION AND DISCUSSION OF REPORTS. – Melissa Landin, City Manager

11. Administration

- Draft Rules of Procedure for City Council: To Be Updated.
- Salary Chart/Salary Ranges.
- FEMA.

- American Rescue Plan Act of 2021 – The application has been submitted and grant funding of \$823,000 is anticipated.
- City of Eagle Lake Contract for Supply of Electricity: TXU Energy – The contract was signed with the lowest electric provider.
- City Employees Cybersecurity Training per HB 3834.
- Lions Club Members – The two newest members include City Manager Landin and City Secretary Ferguson.

12. Public Works

- Water Meters and CRF – The official RFP will be submitted and presented to Council.
- Swimming Pool Update: Resignation of Pool Manager – The position is being advertised and the maintenance and repairs have been done. There is the possibility of a summer recreation program.
- Rabies Vaccination Clinic Rescheduled for June 10 – The clinic was rescheduled for June 10.

13. Police Department

- Peace Officers Memorial Ceremony Held May 14 – Thank you to Chief Garza and staff for putting the event together.
- CopSync – The police department is waiting for training on the new tablets.
- New Tablets/Protective Gear/Armor.

14. Fire Department

- Building Donation for Training Facility – Currently working with Chief Darrell Stancik on a building donation for a training facility. Further details will be provided soon.

15. Airport

- Airport Agreements and Procedures: Ongoing.

16. Code Enforcement/Inspections.

- Building Official/Inspector/Code Enforcement New Hire – New hire will start on Wednesday, May 26.

H. Council Reports

- Expressions of thanks, congratulations, or condolences;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
- Announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

Alderman R. Cooper reiterated that the police department presentation, website and podcast were very well done.

Alderman M. Cooper seconded Alderman R. Cooper's statement about the police department ceremony.

Mayor Parr announced that a Thank You note was received from Strand Associates. She also stated that the police department event was very well planned.

I. Future Agenda Items: List of additional agenda items to provide the City Manager for future Council meetings – without discussion and taking no action.

None.

J. Executive Session

Mayor Parr called the meeting into executive session at 8:04 p.m. in order to deliberate the two items listed below. The meeting was called back into regular session at 9:19 p.m.

17. Prospective Gift; Closed Meeting, Tex. Gov't Code § 551.073: Discussion and negotiations of contract pertaining to prospective gift to the City of Eagle Lake.

18. Consultation with Attorney; Closed Meeting, Tex. Gov't Code 5 551.071.

K. Return to Public Session

19. Consider and Act Upon Executive Session Items.

Council will move forward to hold a public meeting on June 10, 2021 at the Community Center.

L. Adjournment.

There being no further business on the meeting's agenda, Mayor Parr declared the meeting adjourned.



MARY PARR, MAYOR

ATTEST:



LINA FERGUSON, CITY SECRETARY