

**CITY OF EAGLE LAKE  
CITY COUNCIL MINUTES  
JULY 13, 2021**

**TIME: 7:00 P.M.**

**PLACE: Municipal Building  
(844) 855-4444  
Access Code: 7409250**

**A. Call Meeting to Order.**

The City Council of the City of Eagle Lake convened in regular session and allowed public attendance via in-person, zoom and telephonic means on the 13<sup>th</sup> day of July 2021, with the following members present:

Mayor:	Mary Parr
Alderwomen:	Rene Cooper GayeLynn Thomas
Aldermen:	Michael Cooper Larry Contreras John Young
City Administrator:	Melissa Landin
City Secretary:	Lina Ferguson

**B. Pledge of Allegiance.**

**C. Invocation.**

Mayor Parr delivered the invocation.

**D. Public Comments: Any person may comment on any subject, but Council must limit any discussion to placing the items on a future City Council agenda for discussion and/or action. (Comments made under this agenda item are limited to three (3) minutes per person. City Council members are excluded from public comments. This is in accordance with the Texas Open Meetings Act.)**

None.

**E. Consent Agenda**

*All of the following items on the Consent Agenda are considered to be routine and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member, in which event the item will be removed from the Consent Agenda and considered separately.*

1. Previous Minutes – June 22, 2021 Regular Meeting.
2. Payment of Accounts.

Alderman M. Cooper made the motion to approve the minutes of the June 22, 2021 regular meeting and payment of accounts as presented. The motion was seconded by Alderwoman R. Cooper and it carried with all members voting AYE.

**F. Items for Discussion and Action**

**3. Discussion and Action on Appointments to Various Committees, Boards and Positions. –**

Mary Parr, Mayor  
 -Library Board Representative (1)  
 -Airport Zoning Board (1)  
 -Zoning and Planning (3)  
 -Board of Adjustment (3)

The following appointments were recommended by Mayor Parr and Council:

- |                                  |                                 |
|----------------------------------|---------------------------------|
| • Mayor Pro-Tem                  | Rene' Cooper                    |
| • H-GAC Representative           | Mary Parr                       |
| • H-GAC Alternate                | On hold pending H-GAC           |
| • Library Board Representative   | Melissa Landin                  |
| • Fireman's Board Representative | Michael Cooper                  |
| • Municipal Judge                | Stan Warfield                   |
| • Airport Zoning Board           | John Young<br>Larry Contreras   |
| • Airport Advisory Committee     | Michael Cooper<br>John McCreary |

- Zoning and Planning

Robert Stowers  
Rene' Cooper  
Paul Britton  
Ted Wimberly  
Rudy Flores  
Amy Maxwell

Alderman M. Cooper made the motion to accept the appointments as recommended. The motion was seconded by Alderwoman R. Cooper and discussion was held. Alderman Contreras asked for clarification on the member replacement for the Zoning and Planning. Alderwoman R. Cooper questioned what board she had recommended Wilbert Williams for. No further discussion was held and the motion carried with all members voting AYE.

Board of Adjustment:	Mary Parr	Eve Lucas
	Rene Cooper	Wilbert Williams
	Michael Cooper	Will appoint at next meeting
	GayeLynn Thomas	Will appoint at next meeting
	Larry Contreras	Paul Supak
	John Young	Kurt Sunderman

Board of Adjustment appointments will be voted on at the next meeting.

Mayor Parr recommended to remove the Electrical Advisory Board. City Manager Landin will review the Ordinance for the process by which the board can be removed.

**4. Discussion and Action on Providing City Manager Authority to Retire the Eagle Lake Police Department's K-9 Beny 4 and Negotiate a Contract for Transfer of Ownership Prior to Commencement of Fiscal Year 2021-2022.** – Melissa Landin, City Manager

City Manager Landin announced that it is the recommendation of City Administration to begin the process of the retirement of Eagle Lake Police Department K-9 Officer Beny 4. Officer Beny 4 was acquired in April 2013 and has been under the direction and care of Sgt. David Weatherall. Chief Federico Garza inquired about keeping the annual K-9 salary in the police department and that K-9 handler Sgt. Weatherall keep Beny 4.

Alderman M. Cooper made the motion to provide authority to begin the process of the retirement of K-9 Officer Beny 4. Alderwoman Thomas seconded the motion and it carried with all members voting AYE.

**5. Discussion and Action on Application for Hotel Occupancy Tax Funds for Fiscal Year 2020-2021.** – Mike Martinez, Budget Officer

Mayor Parr recused herself since she receives more than 10% of her income from the Chamber of Commerce. Mayor Pro-Tem R. Cooper presided over the meeting.

City Manager Landin announced that one application was received for the Hotel Occupancy Tax Funds for Fiscal Year 2020-2021. The Eagle Lake Chamber of Commerce Inc. DBA The Eagle Lake Chamber of Commerce & Agriculture, Visitor's Information Center & Economic Development Office submitted the sole application. The request is for \$7,098.75 under the applicable category of Convention Center or Visitor Information Center.

Alderman M. Cooper made the motion to accept the request of \$7,098.75 from the Eagle Lake Chamber of Commerce. Alderman Young seconded the motion and it carried with all members voting AYE.

**G. PRESENTATION AND DISCUSSION OF REPORTS.** – Melissa Landin, City Manager

**6. Administration**

- Draft Rules of Procedure for City Council: To Be Updated.
- Salary Chart/Salary Ranges/Employee Evaluations – This will be completed prior to the new fiscal year and adoption of the city budget.
- FEMA – Pending impact survey to TDEM. Chief Garza, Mayor Parr and Mrs. Landin attended a TDEM training which provided guidance to submit reimbursement requests and proper documentation.
- American Rescue Plan Act of 2021 – The City of Eagle Lake was the first entity in Colorado County to submit the official form to demonstrate the City's interest and intent to utilize grant funds. Initial estimate reflected the City would receive \$823,000 but the actual amount will be \$935,887.53.

- HOME Program Update – Deadline for applications has passed and a total of 28 applications were received.
- Fireworks July 3 – This is not a City event and it is annually organized by volunteers. The 30-minute display was well attended and enjoyed by many people. Congratulations were extended to all the sponsors and volunteers that put this together.
- First National Bank Building Donation – The City is working with legal counsel on the donation agreement. Legal counsel is also assisting the First National Bank and the City in the joint agreement.
- Texas Department of Transportation Meeting Update – Meeting was held with TxDOT representatives concerning a number of items including the request for lights at FM 3013 and 90A intersection. TxDOT has approved a design and it has been submitted to the railroad for final approval. The downtown truck routes, grant program and streetscape signage were also discussed. TxDOT will be providing weekly updates to the City Manager.
- Meeting with Green for Life Environmental (formerly WCA) – A meeting was held with representatives of WCA. They have provided the City with a 3.5 percent CPI increase in rates. A request was made for more transparency in our franchise fee revenue report.
- Historical Railroad Partners of Texas – This is a non-profit organization that travels across the State repairing abandoned rail lines. Volunteers recently cleaned up an area of rail lines in the City.

#### **7. Public Works**

- Water Meters.
- Swimming Pool Manager, Staff and Opening – Opening day was June 10 and it was an excellent turnout. The new pool manager is Angela Spencer. Special thanks to former pool manager Shannan Perez for helping with the transition.
- Sewer Plant – The control panel was replaced, and a new polymer pump installed. The chlorinators are also needing to be replaced. Public Works Director Victor Shimek reported that a pump motor had to be replaced at the West Main plant. A motor was also replaced at Hunter's Ridge lift station.

#### **8. Police Department**

- CopSync Training – Chief Garza reported that the training needs to take place and time allowed for the police officers to get acquainted with the software. This will be coordinated with Blue Iron Technologies.
- Resignation of PD Sergeant – Chief Garza expressed well wishes to Sgt. Jeremy Buckley.

#### **9. Fire Department**

- Building Donation for Training Facility Update.

#### **10. Airport**

- Airport Agreements and Procedures: Ongoing.
- Hangar Rental Agreement Update – The City has added a required deposit and late hangar payment fee to the hangar rental agreements.
- Wharton Regional Airport Visit Rescheduled.

#### **11. Code Enforcement/Inspections.**

- Weedy Lots, Junked Vehicles and Trash – Inspector/Code Enforcement Jay Francis has issued junk vehicle notices for more than 35 junked vehicles and 21 weedy lot violations. So far, about 10 individuals who received citations for junked vehicles have complied.

### **H. Council Reports**

- Expressions of thanks, congratulations, or condolences;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
- Announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

Alderwoman Thomas expressed thanks to the City staff for assistance with the food distribution at the Community Center.

Alderwoman R. Cooper thanked Mrs. Landin, City staff, Mayor Parr and fellow Council members for checking on her during her illness. She greatly appreciated her flowers.

Alderman M. Cooper expressed appreciation for all the hard work involved with the fireworks display. Mr. Cooper emphasized on the importance of the broadcast on Facebook.

Mayor Parr agreed with all the prior comments and expressed appreciation for all the quality of life aspects that are taking place in the City. The increased activity in the City is huge.

- I. **Future Agenda Items:** *List of additional agenda items to provide the City Manager for future Council meetings – without discussion and taking no action.*

Alderman Contreras inquired if something can be done about the paper that is being left in front of City hall.

J. **Adjournment.**

There being no further business on the meeting's agenda, Mayor Parr declared the meeting adjourned.

  
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MARY PARR, MAYOR

ATTEST:

  
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LINA FERGUSON, CITY SECRETARY