

**CITY OF EAGLE LAKE
CITY COUNCIL SPECIAL MINUTES
AUGUST 18, 2022**

TIME: 7:00 P.M.

PLACE: Municipal Building

A. Call Meeting to Order.

The City Council of the City of Eagle Lake convened in regular session on the 18th day of August 2022, with the following members present:

Mayor: Tim Kelley
Alderwomen: Rene Cooper
Amy Maxwell
GayleLynn Thomas
Aldermen: Larry Contreras
Michael Cooper
City Manager: Melissa Landin
City Secretary: Lina Ferguson

B. Invocation.

Mayor Kelley delivered the invocation.

C. Pledge of Allegiance.

D. Public Comments: Any person may comment on any subject, but Council must limit any discussion to placing the items on a future City Council agenda for discussion and/or action. (Comments made under this agenda item are limited to three (3) minutes per person. City Council members are excluded from public comments. This is in accordance with the Texas Open Meetings Act.)

None.

E. Consent Agenda

All the following items on the Consent Agenda are considered to be routine and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member, in which event the item will be removed from the Consent Agenda and considered separately.

1. Payment of Accounts.

Alderman Cooper made the motion to approve the consent agenda item as presented. Alderwoman Cooper seconded. VOTE: 5-0 in favor, motion passed.

F. Items for Discussion and Action

2. Discussion and Action Agreement with EDK Services for Maintenance and Operations Services for the Eagle Lake Water and Sewer Plants. – Melissa Landin, City Manager

Alderman Cooper made the motion to enter into a one-year agreement with EDK Services for the daily licensed operations/maintenance of the water/sewer plants. Alderwoman Thomas seconded. VOTE: 4-1 in favor, motion passed. Total EDK Services Contract cost: \$81,600 (does not include repair labor costs.)

AYES: M. Cooper, R. Cooper, Maxwell, and Thomas
NOES: Contreras

3. Presentation and Discussion on the Fiscal Year 2022-2023 Budget. – Melissa Landin, City Manager

City Manager Landin presented the proposed budget for Fiscal Year 2022-2023. It is a balanced budget both in its General and Utility Fund accounts. The voter approval tax rate has been included in the tax collections; 82% was the projection utilized. The property tax rate that was voted to establish is .663231 per \$100 valuation. The debt service fund reflects the last payment that will be made in March 2023. The proposed budget includes a 3.5 percent cost-of-living adjustment and performance-based merit increases. The contingency fund includes the CDs, and it increases every year.

The general fund is balanced with revenue and expenditures at \$2.7 million. All personnel expenditures reflect the COLA, and the health benefits include the employee coverage at 100%.

The city manager salary can be adjusted through a budget amendment. The police department reflects the restructuring to increase the starting pay and signing bonuses. All the fire department increase requests were met. The total personnel of \$160,000 reflects the full-time parks & recreation coordinator. In capital outlay: \$25,000 set aside for depreciation of equipment and vehicles; police vehicles-set aside \$25,000; fire department CD for fire truck went to \$20,000; fire compressor-\$10,000; and fire department roof-\$10,000.

The airport fund revenue reflects total revenue of \$136,525 and total expenditures \$87,100. The RAMP reimbursement is 50% for maintenance costs. The city received \$30,000 COVID revenue. The improvements to the terminal building will be eligible for 50% RAMP and COVID funds.

The utility fund is balanced with revenue and expenditures at \$2.2 million. The new AMI meter project (\$1.3 million project) is currently underway and a significant increase in water revenue is expected. The transfer from the utility fund to the general fund is set to offset personnel expenses. All personnel expenditures reflect the COLA, merit increases, and the health benefits include the employee coverage at 100%. GFL passed a CPI increase of 3.5% to the city. Last year, GFL did not pass the 3.5% CPI increase to the city and it is recommended to not pass the increase this year to the customers. In capital outlay: set aside for fire hydrants; drying bed tiles; and emergency equipment replacement.

The community development grant fund is for the water/sewer grant. The TDHCA fund is for the HOME program. This is the ten homes that the city is qualified for, and applicants are vetted by GrantWorks. The fixed asset fund was set up to set funds aside to increase the city's borrowing capacity for future infrastructure. The Chapter 59 fund is the forfeiture fund for the police department when there are seizures. The ARP fund is a new fund, the city has already received half of the funds and the remaining funds are anticipated within the next couple of weeks.

G. Executive Session.

4. **Sec. 551.074. PERSONNEL MATTERS; CLOSED MEETING.** (a) This chapter does not require a governmental body to conduct an open meeting: (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or (2) to hear a complaint or charge against an officer or employee. City Manager.

Mayor Kelley called the meeting into executive session at 8:06 p.m. The meeting was called back into regular session at 8:43 p.m.

H. Consider and Act Upon Executive Session Item(s).

Alderman Cooper made the motion to schedule a special meeting on Monday, August 22 at 5:00 p.m. to interview potential city manager candidates. Alderwoman Cooper seconded. VOTE: 5-0 in favor, motion passed.

I. Adjournment.

There being no further business on the meeting's agenda, Mayor Kelley declared the meeting adjourned.


TIM KELLEY, MAYOR

ATTEST:


LINA FERGUSON, CITY SECRETARY