

**CITY OF EAGLE LAKE
CITY COUNCIL MINUTES
NOVEMBER 15, 2022**

TIME: 7:00 P.M.

PLACE: Municipal Building

A. Call Meeting to Order.

The City Council of the City of Eagle Lake convened in regular session on the 15th day of November 2022, with the following members present:

Mayor: Tim Kelley
Alderwomen: Rene Cooper
Amy Maxwell
GayeLynn Thomas
Aldermen: Larry Contreras
Michael Cooper
City Manager: Charles "Tink" Jackson
City Secretary: Lina Ferguson

B. Invocation.

C. Pledge of Allegiance.

Mayor Kelley delivered the invocation.

D. Public Comments: Any person may comment on any subject, but Council must limit any discussion to placing the items on a future City Council agenda for discussion and/or action. (Comments made under this agenda item are limited to three (3) minutes per person. City Council members are excluded from public comments. This is in accordance with the Texas Open Meetings Act.)

Debbie Damon addressed Council regarding changes taking place in Colorado County. Ms. Damon expressed concern regarding the Endeavors Project in Eagle Lake.

E. Consent Agenda

All the following items on the Consent Agenda are considered to be routine and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member, in which event the item will be removed from the Consent Agenda and considered separately.

1. Previous Minutes – August 22, 2022 Special Meeting and October 11, 2022 Regular Meeting.

Alderswoman Cooper made the motion to approve the previous minutes as presented. Alderman Cooper seconded. VOTE: 5-0 in favor, motion passed.

F. Items for Discussion and Action

2. Swearing In of new Eagle Lake Police Department Police Officer Collin Byars. – Mayor Tim Kelley

Mayor Kelley swore in Officer Collin Byars as Eagle Lake Police Department's newest member.

3. Presentation by Endeavors. – Charles "Tink" Jackson, City Manager

President and CEO Jon Allman, Chief Operating Officer Chip Fulghum, Facility Director Velma Cervantes, and Communications Officer Kimberly Harle Solis addressed Council and provided facility background information. The facility provides diversified services including childcare, mental health, and family reunification services for misplaced youth. A total of 1800 employees are represented across the various locations within the community-based provider. Various inquiries were addressed by Council regarding the services that will be provided at the facility, age groups of the children, security measures, and vetting process.

The shelter will be a residential care facility with regulated staff ratio. Medical care, education, and recreation will be provided onsite. Currently, no grant has been received from the Office of Refugee Resettlement (ORR) since the facility has not been licensed from the State. The licensure issue is being addressed and they are awaiting to see what action the government takes. A town hall meeting will be scheduled.

4. Discussion and Possible Action on Land Donation Agreement, Lease Agreement, and Draft Deed between the First National Bank (FNB) and the City of Eagle Lake. – Charles “Tink” Jackson, City Manager

Alderman Cooper made the motion to approve the Land Donation Agreement, Lease Agreement, and Draft Deed between the First National Bank and the City of Eagle Lake. Alderwoman Cooper seconded. VOTE: 5-0 in favor, motion passed.

5. Discussion regarding Large Water Bill at 3013 Place Apartments located at 100 Justin Way and take any action deemed necessary. – TaShelia “Nikki” Wyatt

Regional Manager TaShelia “Nikki” Wyatt requested an adjustment regarding a large water bill at 3013 Place Apartments. Alderman Contreras made the motion to approve an adjustment of \$3,100 on the sewer charge only. Alderman Cooper seconded. VOTE: 5-0 in favor, motion passed.

6. Discussion and Possible Action upon a Request by Dan Canaris to Adjust a Water Bill for 508 West Main Street. – Dan Canaris

Alderman Cooper made the motion to approve a \$500 water adjustment for the months of July and August, which would be \$250 for each month. Alderwoman Maxwell seconded. VOTE: 5-0 in favor, motion passed.

7. Discussion and Possible Action upon the Appointment of the City’s Board of Directors Member to the Colorado County Central Appraisal District. – Charles “Tink” Jackson, City Manager

Mayor Kelley nominated Lance Dingle as the City’s appointment to the Board of Directors for the Colorado County Central Appraisal District. Alderwoman Cooper made the motion to approve the nomination of Mr. Dingle to the Colorado County Central Appraisal District. Alderman Cooper seconded. VOTE: 5-0 in favor, motion passed.

8. Discussion and Possible Action on Appointments to Various Committees, Boards and Positions. – Charles “Tink” Jackson, City Manager
-Airport Advisory Committee (1)

No action taken and recruitment will continue.

9. Discussion and Possible Action regarding the appointment of a Second Director to the 1093 Rails to Trails Local Government Corporation. – Charles “Tink” Jackson, City Manager

Alderwoman Maxwell nominated Alderman Cooper as the second director to the 1093 Rails to Trails Local Government Corporation. Alderwoman Cooper made the motion to approve the nomination of Alderman Cooper. Alderman Contreras seconded. VOTE: 5-0 in favor, motion passed.

10. Update regarding Code Enforcement Action of JToria Wright’s Vehicle Impoundment and take any action deemed necessary. – JToria Wright

Public Works Director/Code Enforcement Victor Shimek presented the timeline of events that led up to the vehicle impoundment. Mr. Shimek’s documentation confirmed that the appropriate actions were conducted, and the vehicle did not move in 120 days. No action taken.

11. Discussion and Possible Action regarding the Information Technology (IT) Support Services. – Charles “Tink” Jackson, City Manager

City Manager Jackson presented a Managed Services Agreement from Solo Solutions, Inc. to provide infrastructure and management services to the City’s IT infrastructure. Alderman Cooper made the motion to accept the agreement with Solo Solutions, Inc. Alderwoman Cooper seconded. VOTE: 5-0 in favor, motion passed.

12. Discussion and Possible Action regarding a Signage Plan throughout the City. – Charles “Tink” Jackson, City Manager

City Manager Jackson reported that a citywide signage plan needs to be reviewed. Alderwoman Maxwell emphasized the need to evaluate and review costs to ensure that all citywide signage is consistent. Further action will take place to proceed with a plan.

G. PRESENTATION AND DISCUSSION OF REPORTS.

13. Administration
- Park Grant RFQ.

- Payment of Accounts.
- Street Light Update

City Manager Jackson reported that a TEDEM closeout of the Harvey Grant was done; a request for Winter Storm Yuri was reopened to submit expenses; the Halloween event was a great success; a change on the agenda format was made regarding the payment of accounts; Revitalize Eagle Lake and Texas Parks and Wildlife Grant will be pursued with the match being provided by Revitalize Eagle Lake; the second tranche of ARPA funds was received; the final Farmer's Market is scheduled for November 19; Merry on Main will be held December 1; and the Chamber Parade of Lights will be held on December 10.

14. Public Works

- AMI Meters Project Meeting Held November 10 – The project will begin December 5th.
- TDA CDBG Grant Project Update – Underway and working their way up to the north end of town.
- Other Water Bills.

Public Works Director Shimek reported that nine streetlights were reported to AEP; and the Guadalupe Valley Water Meeting will be sponsored by the City on Thursday, November 17th at 7:00 p.m.

15. Police Department

- Monthly Reports - Chief Kris Abbott reported October activity: 51 calls, 254 citations, 142 written warnings, 23 arrests, and a \$2,200 check was received from recycling abandoned evidence (catalytic converters).

16. Code Enforcement/Inspections

- Monthly Report – An increase in permits has taken place, a new Vietnamese Restaurant will be opening on Boothe Drive, and enforcement will pursue on the Downtown letters that were mailed out.

17. Airport

The illegal fuel tanks were removed, and everything is now in compliance. TxDOT Aviation stipulated that fencing must be erected prior to receiving future hangar funding.

H. Council Reports

- Expressions of thanks, congratulations, or condolences.
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
- Announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

Alderswoman Thomas expressed appreciation for the support during the Chamber's Turkey & Dressing Dinner,

Alderman Cooper praised the Halloween festivities.

Alderman Contreras thanked Chief Abbot for the police work throughout the city.

I. Future Agenda Items: *List of additional agenda items to provide the City Manager for future Council meetings – without discussion and taking no action.*

None.

J. Executive Session

The City Council may go into Executive Session regarding any item posted on the Agenda as authorized by Title 5, Chapter 551 of the Texas Government Code.

18. Sec. 551.074. Personnel Matters; Closed Meeting. (a) This chapter does not require a governmental body to conduct an open meeting: (1) to deliberate the Roles and Responsibilities of the City Manager.

Mayor Kelley called the meeting into executive session at 9:26 p.m. The meeting was called back into regular session at 10:01 p.m.

K. Consider and Act Upon Executive Session Item(s)

None.

L. Adjournment

There being no further business on the meeting's agenda, Mayor Kelley declared the meeting adjourned.


TIM KELLEY, MAYOR

ATTEST:


LINA FERGUSON, CITY SECRETARY