

**CITY OF EAGLE LAKE  
CITY COUNCIL MINUTES  
DECEMBER 13, 2022**

**TIME: 7:00 P.M.**

**PLACE: Municipal Building**

**A. Call Meeting to Order.**

The City Council of the City of Eagle Lake convened in regular session on the 13<sup>th</sup> day of December 2022, with the following members present:

Mayor: Tim Kelley  
Alderwomen: Rene Cooper  
Amy Maxwell  
GayeLynn Thomas  
Aldermen: Larry Contreras  
Michael Cooper  
City Manager: Charles "Tink" Jackson  
City Secretary: Lina Ferguson

**B. Invocation.**

**C. Pledge of Allegiance.**

Mayor Kelley delivered the invocation.

**D. Public Comments: Any person may comment on any subject, but Council must limit any discussion to placing the items on a future City Council agenda for discussion and/or action.** *(Comments made under this agenda item are limited to three (3) minutes per person. City Council members are excluded from public comments. This is in accordance with the Texas Open Meetings Act.)*

None.

**E. Consent Agenda**

*All the following items on the Consent Agenda are considered to be routine and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member, in which event the item will be removed from the Consent Agenda and considered separately.*

**1. Previous Minutes – November 15, 2022 Regular Meeting.**

Alderman Cooper made the motion to approve the previous minutes as presented. Alderwoman Cooper seconded. VOTE: 5-0 in favor, motion passed.

**F. Items for Discussion and Action**

**2. Discussion and Possible Action on Resolution No. R2022-13 Granting a Variance to Rice Consolidated Independent School District for the Installation of Bolo Stick Door Barricade Devices in School Facilities.** – Charles "Tink" Jackson, City Manager

Alderwoman Maxwell made the motion to approve Resolution No. R2022-13 Granting a Variance to Rice Consolidated Independent School District for installation of Bolo Stick Door Barricade. Alderwoman Cooper seconded. VOTE: 5-0 in favor, motion passed.

**3. Discussion and Possible Action upon Approval to Issue Requests for Proposals (RFP) for a Consultant for General Grant Application(s), Administration, and Project Management from Various Funding Sources.** – Charles "Tink" Jackson, City Manager

City Manager Jackson announced that the RFP could be used for one year since it is for general services. This will allow the city to move forward with Revitalize Eagle Lake Park Project. Alderman Cooper made the motion to approve the issuance of Requests for Proposals (RFP). Alderwoman Cooper seconded. VOTE: 5-0 in favor, motion passed.

**4. Discussion and Possible Action Regarding an Election Services Contract Between Colorado County Elections Administrator for the May 6, 2023 Municipal Election.** – Lina Ferguson, City Secretary

Alderman Cooper made the motion to approve the Election Services Contract between Colorado County Elections Administrator for the May 6, 2023 Municipal Election. Alderwoman Cooper seconded. VOTE: 5-0 in favor, motion passed.

**5. Discussion and Action Upon City Council Salaries for 2023.** – Charles “Tink” Jackson, City Manager

Alderman Cooper made the motion to keep the salaries the same. The current mayoral salary is \$37.50 per meeting and the councilman salary is \$25.00 per meeting. Alderwoman Cooper seconded. VOTE: 5-0 in favor, motion passed.

**6. Discussion and Possible Action upon Auditing Services for 2021-2022 Fiscal Year Ended September 30, 2022.** – Charles “Tink” Jackson, City Manager

City Manager Jackson recommended to keep the same auditor that was selected last year, Trlicek & Co., P.C. Alderman Cooper made the motion to enter into an agreement with Trlicek & Co., P.C. for an additional two years at a rate of less than \$50,000. Alderwoman Cooper seconded. VOTE: 5-0 in favor, motion passed.

**7. Discussion and Possible Action on City of Eagle Lake 2023 Holiday Schedule.** – Lina Ferguson, City Secretary

Alderwoman Cooper made the motion to approve the City of Eagle Lake 2023 Holiday Schedule as presented. Alderman Cooper seconded. VOTE: 5-0 in favor, motion passed.

**8. Administration**

- City Manager Report.

City Manager Jackson reported:

- Met with FEMA and there were no noted expenses to submit with Yuri, close out will take place.
- In process of hiring for the Budget Officer position.
- An entity is looking to install fiber and a franchise agreement will be presented at the next meeting.
- Economic development regarding an SOB looking to open a business in the city, but all ordinances must be adhered to. Another potential business is looking at the downtown area.
- The Endeavors Town Hall Meeting will be held on January 17 from 6:00 to 7:30 p.m. at the Community Center. The City Manager Town Hall Meeting was rescheduled to January 24 from 6:00 p.m. to 7:30 p.m. at the Community Center.
- The Christmas Tree Lighting event was held, and dates will be reviewed for future events. The Christmas parade was a very good.
- Attended the monthly business meeting with the Volunteer Fire Department.
- Attended the Garden Guild meeting and the Tour of Homes was very successful.

**9. Public Works**

- TDA CDBG Grant Project Update – Have one more section of sewer line to put in and should be complete by the end of January.
- AMI Meters Project – Project is pending a patch from Incode software. The bigger meters will be changed out first once the software is ready.

Public Works Director Shimek reported that nine streetlights were reported to AEP; and the Guadalupe Valley Water Meeting will be sponsored by the City on Thursday, November 17<sup>th</sup> at 7:00 p.m.

**10. Police Department**

- Monthly Reports – Officer Wesly Arrison reported November activity: 88 calls, 107 citations, 69 written warnings, 15 arrests, and the total calls included self-initiated, or 911 calls was 391.

**11. Code Enforcement/Inspections**

- Monthly Reports – A call was received from CPS regarding a health and safety matter at a residence. All steps were taken to disconnect services so CPS could pursue their actions.

**12. Airport**

- Ramp funding needs to be submitted for expenses. Research is taking place to compare hangar rental prices. Discussion was held regarding fencing the airport.

**H. Council Reports**

- Expressions of thanks, congratulations, or condolences.
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;

- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
- Announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

Aldermoman Thomas expressed appreciation for city's participation with the Christmas Parade. The Chamber would like to discuss coming the Merry on Main even with the parade.

Alderman Cooper praised the Christmas parade.

Alderman Cooper praised all the Christmas events that were held.

**I. Future Agenda Items:** *List of additional agenda items to provide the City Manager for future Council meetings – without discussion and taking no action.*

None.

**J. Executive Session**

The City Council may go into Executive Session regarding any item posted on the Agenda as authorized by Title 5, Chapter 551 of the Texas Government Code.

**13. Sec. 551.074. Personnel Matters; Closed Meeting.** (a) This chapter does not require a governmental body to conduct an open meeting: (1) to deliberate the Roles and Responsibilities of the City Manager.

Mayor Kelley called the meeting into executive session at 7:58 p.m. The meeting was called back into regular session at 8:10 p.m.

**K. Consider and Act Upon Executive Session Item(s)**

None.

**L. Adjournment**

There being no further business on the meeting's agenda, Mayor Kelley declared the meeting adjourned.

  
TIM KELLEY, MAYOR

ATTEST:

  
LINA FERGUSON, CITY SECRETARY