

**CITY OF EAGLE LAKE
CITY COUNCIL MINUTES
JANUARY 10, 2023**

TIME: 7:00 P.M.

PLACE: Municipal Building

A. Call Meeting to Order.

The City Council of the City of Eagle Lake convened in regular session on the 10th day of January 2023, with the following members present:

Mayor: Tim Kelley
Alderwomen: Amy Maxwell
 GayeLynn Thomas
Aldermen: Larry Contreras
 Michael Cooper
City Manager: Charles "Tink" Jackson
City Secretary: Lina Ferguson

Absent: Alderwoman Rene Cooper

B. Invocation.

Mayor Kelley delivered the invocation.

C. Pledge of Allegiance.

D. Public Comments: Any person may comment on any subject, but Council must limit any discussion to placing the items on a future City Council agenda for discussion and/or action. *(Comments made under this agenda item are limited to three (3) minutes per person. City Council members are excluded from public comments. This is in accordance with the Texas Open Meetings Act.)*

Cynthia Penney announced that she has made contact and arrangements with various sources for the upcoming Town Hall Workshop with Endeavors.

Chris Christensen announced that he would like to comment on Item No. 10.

E. Consent Agenda

All the following items on the Consent Agenda are considered to be routine and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member, in which event the item will be removed from the Consent Agenda and considered separately.

1. Previous Minutes – December 13, 2022 Regular Meeting.

Alderman Cooper made the motion to approve the previous minutes as presented. Alderwoman Thomas seconded. VOTE: 4-0 in favor, motion passed.

F. Items for Discussion and Action

2. Introduction of Building Official/Inspector/Code Enforcement Francisco A. Rodriguez. – Charles "Tink" Jackson, City Manager

City Manager Jackson introduced Francisco Antonio Rodriguez.

3. Discussion and Possible Action to Approve Resolution No. R2023-01 for Selection of Provision Specialized Resources, LLC, ("Provision") for Grant Writer, Administration, and Project Management for Grants. – Charles "Tink" Jackson, City Manager

Alderman Cooper made the motion to approve Resolution No R2023-01 for Selection of Provision Specialized Resources, LLC for Grant Writer, Administration, and Project Management for Grants. Alderman Contreras seconded. VOTE: 4-0 in favor, motion passed.

4. Discussion and Possible Action on Resolution No. R2023-02 Designating Certain Officials as being Responsible in Dealing with the Texas Parks and Wildlife Department in the Local Park Grant Program. – Charles "Tink" Jackson, City Manager

Alderman Cooper made the motion to approve Resolution No. R2023-02 Designating Certain Officials as being responsible in dealing with the Texas Parks and Wildlife Department in the Local Park Grant Program. Alderwoman Maxwell seconded. VOTE: 4-0 in favor, motion passed.

5. Discussion and Possible Action Upon Approval and Authorizing Submission of Request for Qualifications (RFQ) for Application Preparation and Grant Contract Implementation

Services, Engineering/Architecture/Surveying Services for Various Grant Application(s), Architecture, and Surveying Services. – Charles “Tink” Jackson, City Manager

Alderman Cooper made the motion to approve and authorize submission of Request for Qualifications (RFQ) for Application Preparation and Grant Contract Implementation Services, Engineering/Architecture/Surveying Services for various Grant Application(s), Architecture, and Surveying Services. Alderwoman Thomas seconded. VOTE: 4-0 in favor, motion passed.

6. Discussion on Telecommunications License Agreement (Franchise Agreement) with AirCanopy Internet Services, Inc. dba Rise Broadband Services. – Charles “Tink” Jackson, City Manager

City Manager Jackson provided an update on the Telecommunications License Agreement with Rise Broadband Services. The agreement has been provided to the city attorney for a legal opinion. The franchise agreement will prohibit other companies from coming into the city limits and laying fiber optic lines. The full document will be presented at the next meeting.

7. Discussion Regarding Junked Vehicles Ordinance. – Charles “Tink” Jackson, City Manager

Discussion was held regarding the verbiage in the ordinance regarding some of the definitions and the screening methods. Further research will take place and a draft presented for review.

8. Discussion and Possible Action Regarding City-Issued Cellphones. – Charles “Tink” Jackson, City Manager

City Manager Jackson recommended removing the city-issued cellphones that are not being utilized. The Open Records Act subjects the content not the equipment being used. Council unanimously agreed to turn in their cellphones and allow Solo Solutions to seek an alternative solution.

9. Discussion Regarding Pavement Asset Assessment and Status. – Charles “Tink” Jackson, City Manager

City Manager Jackson presented the Pavement Asset Assessment Inventory list from 2022. The city has bond capacity to proceed with an upcoming street project. Currently, the project is estimated at \$4.4 million for the full project. Council unanimously agreed to move forward.

10. Discussion Regarding Upcoming Town Hall Meetings with Endeavors and City Manager. – Charles “Tink” Jackson, City Manager

The Town Hall Meeting with Endeavors is scheduled for Tuesday, January 17 from 6:00 to 7:30 p.m. at the Community Center. The City Manager meeting was rescheduled due to the holidays.

Chris Christensen addressed Council regarding his experience with the Endeavors project. He stated that he has questions that he would like for them to answer publicly.

Debbie Damon commented that Senator Joan Huffman has a prior event, but a representative should be present.

11. Administration
– City Manager Report.

City Manager Jackson reported:

- The city did fairly well during the December winter storm. A motor went down at a water well, a motor at the wastewater treatment plant, and broken pipes.
- Hired the Building Official and the Budget Officer is set to start on January 23.
- The VOR system at the airport is out and the system has been decommissioned by the Federal Aviation Administration.
- A meeting is scheduled on Thursday with the new TxDOT airport liaison.
- Met with the auditor and an agreement was made for a two-year contract.
- Met with GFL and reviewed the contract that expires at the end of September 2023. The current contract has a five-year extension and that will be presented at next month's meeting.
- The swimming pool has leaks, and the contractor was contacted. Another significant issue was found and a meeting has been scheduled.

9. Public Works

- TDA CDBG Grant Project Update – Nearing completion and GrantWorks was out to interview the employees per grant requirements. A walk-thru has been scheduled and the pavement has been restored in most areas.
- AMI Meters Project – All meters were received and Accurate will be bringing supplies on Tuesday, January 17 when the project begins. The software packet has been received from Incode.

10. Police Department

- Monthly Reports – Police Chief Kris Abbott reported December activity: 71 calls, 89 citations, 53 written warnings, 14 arrests, and the total calls included self-initiated, or 911 calls was 306. Eight of the nine positions have been staffed.

11. Code Enforcement/Inspections

- Monthly Reports – Public Works Director Victor Shimek and Building Official Rodriguez provided and reviewed the monthly report with the revenue amounts. Discussion was held regarding the prior demolition programs.

12. Airport

- The naval plane is still on site and an invoice will be submitted for tie downs.

H. Council Reports

- Expressions of thanks, congratulations, or condolences.
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
- Announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

Alderswoman Maxwell announced that she met with Clayton Bowen regarding the signage. Work is taking place on various ideas including erecting a symbolic statue.

Alderswoman Thomas announced that the Chamber Banquet will be held on January 28 with the Rails to Trails program.

Alderman Contreras inquired if the public works employees have waders. Mr. Contreras complimented the employees and the job they are doing.

I. Future Agenda Items: *List of additional agenda items to provide the City Manager for future Council meetings – without discussion and taking no action.*

None.

J. Executive Session

The City Council may go into Executive Session regarding any item posted on the Agenda as authorized by Title 5, Chapter 551 of the Texas Government Code.

13. Sec. 551.074. Personnel Matters; Closed Meeting. (a) This chapter does not require a governmental body to conduct an open meeting: (1) to deliberate the Roles and Responsibilities of the City Manager.

Mayor Kelley called the meeting into executive session at 8:25 p.m. The meeting was called back into regular session at 9:05 p.m.

K. Consider and Act Upon Executive Session Item(s)

None.

L. Adjournment

There being no further business on the meeting's agenda, Mayor Kelley declared the meeting adjourned.


TIM KELLEY, MAYOR

ATTEST:


LINA FERGUSON, CITY SECRETARY