

**CITY OF EAGLE LAKE
CITY COUNCIL WORKSHOP MINUTES
AUGUST 1, 2023**

TIME: 6:00 P.M.

PLACE: Municipal Building

A. Call Meeting to Order

The City Council of the City of Eagle Lake convened in a workshop session on the 1st day of August 2023, with the following members present:

Mayor: Timothy L. Kelley
Mayor Pro-Tem: Amy Maxwell
Councilmembers: Larry Contreras
Rene Cooper
Chris Parker
Jim Wood
City Manager: Charles "Tink" Jackson
City Secretary: Lina Ferguson
Budget Officer: Angie Jackson
Public Works Director: Victor Shimek

B. Presentation and Discussion of the Proposed Fiscal Year 2023-2024 Budget.

City Manager Jackson presented the proposed budget for Fiscal Year 2023-2024. It is a balanced budget both in its General and Utility Fund accounts. A PowerPoint presentation was presented regarding the composition of the budget which includes revenue projections and estimated costs of meeting those requirements and any other priorities as established by the city council. Every expenditure was reviewed for the last three years with known issues including the medical insurance, property insurance, and police department cameras. Questionnaires were received from the council addressing as many concerns/wants as possible.

The TML health insurance costs increased by \$89,000, and the property insurance costs are currently unknown. Inflation hits every department and every expenditure. The ad valorem taxes were calculated based on final appraisal values provided by the Colorado Central Appraisal District on July 25. A reduction in sales tax is reflected from last year's amount, no increase in franchise fees due to legislature, \$50,000 increase from investments, transfers from utilities removed, and "due from" added to correct historical audit issues.

In General Fund: Administration - a new code enforcement official was added, health care costs increased significantly, insurance/bonds and dues/subscriptions which covers TML insurance were increased, \$6,440 for the chamber was included, \$7,500 for special events, \$10,000 for demolitions, \$7,250 for the library. Police Department - increased the police chief's salary to regional average, reclassified vacant sergeant to patrol, budgeted police department incentive pays, corrected fuel/oil expenses, significant increase in training budget for police department, and all other in capital. Fire Department - minor increases as needed, changes in capital outlay, \$20,000 balance of roof fund will be reauthorized for other needs. Streets and Drainage - minor increases as needed and will begin work under GO Bonds. Parks and Recreation - removed coordinator and community center position, funded parks and facilities maintenance position, \$6,250 for golf course, and minor increases as needed. Capital Outlay - included \$25,000 car/equipment lease, \$25,000 police body cams, \$25,000 police vehicle, \$25,000 police equipment, \$10,000 fire truck CD, removed fire compressor and roof, and \$30,000 other. No increase for employees included as the 8.0% ad valorem tax rate instead of the 3.5% rate would cover a 3.5% increase for all hourly employees currently in positions.

In Utility Fund: Anticipating increase based on metering project, but it is too early to know so revenues were projected flat. No increase will be reflected in the garbage contract, so revenues are also projected flat. A projected increase of \$100,000 in interest. The same number of employees were accounted for in the department with increases reflected in personnel due to insurance. Included \$75,000 each for water and sewer equipment; \$10,000 for fire hydrants; removed \$45,000 for drying beds; included transfers for Contingency Fund, Home Program, and Fixed Asset Fund.

In Debt Service: Fund balance of \$133,373.39, \$190,639 projected as the I&S portion of the ad valorem tax will be utilized to make payments on the new 2023 GO Bonds for Street Improvements.

In Contingency Fund: Funds are utilized for emergency/rain day expenses and a transfer of \$6,000 will be made. Airport Fund: Proposed increase in revenues from hangars and TTF, RAMP increased to \$50,000 due to state increase, \$30,000 (2 of 4) for brush machine/equipment, administrative support increased to meet established contribution. Community Development Fund: Not funded due to no grant this cycle. Fixed Asset Fund: Transfer of \$62,530 will be made and anticipated interest of \$10,000 is expected. Chapter 59 Fund: Special fund for the police department for seizure profits and can only be used for police equipment. TDHCA (Home Program): Transfer

of \$17,000 from utility fund with a projection of 10 houses to be built. ARPA Fund: Balance to be expended for completion of the AMI project. TDA Fund: No grants pending so no funding required.

The Master Fee Schedule was updated with increases reflected in the proposed budget. The schedule included Exhibit A – Master Fee Schedule, Exhibit B – Airport Hangar Rental Rates, and Exhibit C – Airport thru the Fence Fees.

The proposed budget will officially be presented next week for approval and must be filed with the City Secretary.

5. Adjournment.

C. Adjournment

There being no further business on the meeting's agenda, Mayor Kelley declared the meeting adjourned.


TIMOTHY L. KELLEY, MAYOR

ATTEST:


LINA FERGUSON, CITY SECRETARY