

**CITY OF EAGLE LAKE  
CITY COUNCIL MINUTES  
OCTOBER 10, 2023**

**TIME: 7:00 P.M.**

**PLACE: Municipal Building**

**A. Call Meeting to Order**

The City Council of the City of Eagle Lake convened in regular session on the 10<sup>th</sup> day of October 2023, with the following members present:

	Mayor Pro-Tem: Amy Maxwell
	Councilmembers: Larry Contreras
	Rene Cooper
	Chris Parker
	Jim Wood
	City Manager: Charles "Tink" Jackson
	City Secretary: Lina Ferguson
Other staff present:	Budget Officer: Angie Jackson
	Chief of Police: Donald L. Chaney
	Public Works Director: Victor Shimek
	Building Official: Antonio Rodriguez

Absent: Mayor Timothy L. Kelley

**B. Invocation**

Judge Stan Warfield delivered the invocation.

**C. Pledge of Allegiance**

- D. Public Comments: Any person may comment on any subject, but Council must limit any discussion to placing the items on a future City Council agenda for discussion and/or action.** *(Comments made under this agenda item are limited to three (3) minutes per person. City Council members are excluded from public comments. This is in accordance with the Texas Open Meetings Act.)*

None.

**E. Consent Agenda**

*All the following items on the Consent Agenda are considered to be routine and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member, in which event the item will be removed from the Consent Agenda and considered separately.*

**1. Previous Minutes – September 12, 2023 Regular Meeting.**

Councilmember Cooper made the motion to approve the previous minutes as presented. Councilmember Parker seconded. VOTE: 4-0 in favor, motion passed.

**F. Items for Discussion and Action**

**2. Discussion and Possible Action on Resolution No. R2023-16 Amending the 2023-2024 Fiscal Year Budget General Fund Expenses for Needed Repairs to the Security System and Revenue from the Municipal Court Building Security Reserve Account.** – Charles "Tink" Jackson, City Manager

Councilmember Cooper made the motion to approve Resolution No. R2023-16 Amending the 2023-2024 FY Budget. Councilmember Contreras seconded. VOTE: 4-0 in favor, motion passed.

**3. Discussion and Possible Action on Resolution No. R2023-17 Amending the 2023-2024 Fiscal Year Budget General Fund Expenses for Cyber Security Training and Revenue from the Municipal Court Technology Reserve Account.** – Charles "Tink" Jackson, City Manager

Councilmember Wood made the motion to approve Resolution No. R2023-17 Amending the 2023-2024 FY Budget. Councilmember Cooper seconded. VOTE: 4-0 in favor, motion passed.

**4. Discussion and Possible Action on Resolution No. R2023-18 Establishing a Police Department Bank Account to Facilitate the Management of Donations.** – Charles "Tink" Jackson, City Manager

Councilmember Cooper made the motion to approve Resolution No. R2023-18 Establishing a Police Department Bank Account. Councilmember Wood seconded. VOTE: 4-0 in favor, motion passed.

**5. Discussion and Possible Action on the Proposed Amendment to the 2023 Holiday Schedule.** – Charles “Tink” Jackson, City Manager

Councilmember Cooper made the motion to approve the proposed amendment to the 2023 Holiday Schedule to include December 27, 28, and 29 as “Event Days”. Councilmember Parker seconded. VOTE: 4-0 in favor, motion passed.

**6. Discussion and Possible Action Regarding City Signage Style.** – Charles “Tink” Jackson, City Manager

Councilmember Parker made the motion to approve the proposed signage style with updated font, which is similar to the second amendment sign style. Councilmember Wood seconded. VOTE: 4-0 in favor, motion passed.

**7. Discussion and Possible Action on Postal Inspector’s Annual Report and Potential Repairs to the United States Post Office, Municipal Building.** – Charles “Tink” Jackson, City Manager

City Manager Jackson presented information regarding the Postal Inspector’s Annual Report and the potential repairs to the USPS municipal building. The current lease has been in effect since 2016 and the provisions in the contract allow the tenant to make needed repairs and bill the city if the repairs are not made. Under the inspection report, the postal service stated that the roof needs to be replaced. A quote of \$32,614 was obtained for roof replacement.

Councilmember Contreras made the motion to accept the bid to install the metal roof. Councilmember Wood seconded. VOTE: 4-0 in favor, motion passed.

**G. Presentation and Discussion of Reports** – Charles “Tink” Jackson, City Manager

**8. Administration and Department Reports.**

- City Manager Report: Two new patrol officers were hired – Jessie Lopez and Eliut Lopez; Endeavors facility is now open with a current max of eight in the facility; National Night Out had a good turnout; Eagle Lake WILD final planning meeting was held, and the city will be responsible for the car show; received notification of \$25,000 grant approval for the pool along with a match from Endeavors; Friends of the Library Auction made \$65,000; Market on Main was successful; State of the City will be held November 9; the Fitness Court is expected to be completed by November 2 and Blue Cross Blue Shield will have a grand opening; and the Veterans Day events are scheduled. Mrs. Jackson provided the investment report and reported that all CDs are now in TexPool.

- Public Works: Completed work for TCEQ compliance; landscaping was done around the exercise pad; repaired ceiling tile panels in the post office building; and First National Bank donated the repainting of the gazebo.

- Police Department: All police officers attended Legislative updates; patrol rifle training was completed; all the computers at the police department have been upgraded; body cameras are in, and the vehicle cameras have been ordered; taser training equipment was received; CJIS compliance completed by installing window tint; firearms and rifles were ordered, and eight patrol officers are pending certification. The old rifles were traded in, and the funds received will be deposited in their account. Has one position open and has four applicants pending backgrounds.

- Code Enforcement/Inspections: Code Official Rodriguez reviewed the monthly permit summary report. Work continues with the downtown building owners.

- Airport: Clearing brush along the runway.

**H. Council Reports**

- Expressions of thanks, congratulations, or condolences.
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
- Announcements involving an imminent threat to the public health and safety of people in the political subdivision that have arisen after the posting of the agenda.

Councilmember Wood announced that he has received positive comments regarding the city grounds and striping, pickleball court, and the fitness court.

Councilmember Cooper reported that she heard good comments regarding National Night Out; will not be able to attend Trick or Treating on the Square; and inquired about the Christmas party date.

Councilmember Contreras reported that he saw comments on Eagle Lake Buzz regarding the trucks on Main Street; inquired about the street repairs; and asked about a loud music disturbance.

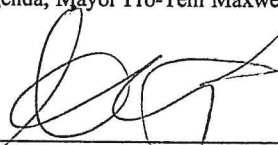
Mayor Pro-Tem Maxwell stated that the City Newsletter was a great idea and complimented the activities and change taking place.

- I. **Future Agenda Items:** *List of additional agenda items to provide the City Manager for future Council meetings – without discussion and taking no action.*

None.

J. **Adjournment**

There being no further business on the meeting's agenda, Mayor Pro-Tem Maxwell declared the meeting adjourned.

  
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AMY MAXWELL, MAYOR PRO-TEM

ATTEST:

  
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LINA FERGUSON, CITY SECRETARY