

**CITY OF EAGLE LAKE
CITY COUNCIL MINUTES
JANUARY 9, 2024**

TIME: 7:00 P.M.

PLACE: Municipal Building

A. Call Meeting to Order

The City Council of the City of Eagle Lake convened in regular session on the 9th day of January 2024, with the following members present:

	Mayor: Timothy L. Kelley
	Mayor Pro-Tem: Amy Maxwell
	Councilmembers: Larry Contreras
	Rene Cooper
	Chris Parker
	Jim Wood
	City Manager: Charles "Tink" Jackson
	City Secretary: Lina Ferguson
Other staff present:	Chief of Police: Donald L. Chaney
	Budget Officer: Angie Jackson
	Public Works Director: Victor Shimek
	Building Official: Antonio Rodriguez

B. Invocation and Pledge of Allegiance

Mayor Kelley delivered the invocation.

C. Public Comments: Any person may comment on any subject, but Council must limit any discussion to placing the items on a future City Council agenda for discussion and/or action. (Comments made under this agenda item are limited to three (3) minutes per person. City Council members are excluded from public comments. This is in accordance with the Texas Open Meetings Act.)

None.

D. Consent Agenda

All the following items on the Consent Agenda are considered to be routine and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member, in which event the item will be removed from the Consent Agenda and considered separately.

1. Previous Minutes – December 12, 2023 Regular Meeting.

Councilmember Cooper made the motion to approve the previous minutes as presented. Councilmember Wood seconded. VOTE: 5-0 in favor, motion passed.

E. Items for Discussion and Action

2. Presentation of Community Pride Award to Community Garden Guild of Eagle Lake. – Timothy L. Kelley, Mayor

Mayor Kelley presented the Community Pride Award to members of the Community Garden Guild of Eagle Lake. Laura Myres and Anna Gertson were in attendance to receive the award.

3. "Engineering Update, Discussion and Possible Action related to Road Improvement Projects to be Funded by the 2023 General Obligation Bonds." – Charles "Tink" Jackson, City Manager

Engineer Jared Engelke with Strand Associates reported that the infrastructure underneath the streets needs to be replaced and options were presented with probable costs. City Manager Jackson spoke with the County regarding an interlocal agreement which would allow the county to provide the labor. Councilmember Wood made the motion to authorize use of up to \$1 million from Utility Reserves for upgrades to infrastructure as part of the General Obligation Road Bond Project. Councilmember Parker seconded. VOTE: 5-0 in favor, motion passed.

4. Discussion and Possible Action to Approve Resolution No. R2024-01 Designating the City's Official Newspaper. – Charles "Tink" Jackson, City Manager

Councilmember Maxwell made the motion to approve Resolution No. R2024-02 designating The Colorado County Citizen Newspaper. Councilmember Wood seconded. VOTE: 5-0 in favor, motion passed.

5. Discussion and Possible Action on Resolution No. R2024-02 Designating Certain Officials as being Responsible in Dealing with the Texas Parks and Wildlife Department for the

purpose of participating in the Texas Parks and Wildlife Recreational Trails Grant Program.
 – Charles “Tink” Jackson, City Manager

Councilmember Cooper made the motion to approve **Resolution No. R2024-02**. Councilmember Contreras seconded. VOTE: 5-0 in favor, motion passed.

6. Discussion and Possible Action regarding Lighted Signage Grant Program Application for the Downtown Businesses. – Charles “Tink” Jackson, City Manager

Councilmember Maxwell made the motion to implement the Signage Grant Program to allow for two awards per year of up to \$2,000 which would be a fifty percent match per award; and must be retail, restaurant or venue and the building must be up to code. Councilmember Parker seconded. VOTE: 5-0 in favor, motion passed.

7. Discussion and Possible Action on Resolution No. R2024-03 Amending the 2023-2024 Fiscal Year Budget Contingency Fund Expenses for the Christmas Decorations. – Charles “Tink” Jackson, City Manager

Councilmember Maxwell made the motion to approve **Resolution No. R2024-03**. Councilmember Wood seconded. VOTE: 5-0, motion passed.

8. Discussion and Possible Action on Resolution No. R2024-04 Requesting Approval from Texas Department of Transportation (TxDOT) to Designate a No Parking Zone on US Highway 90A in the City of Eagle Lake. – Charles “Tink” Jackson, City Manager

Councilmember Contreras made the motion to approve **Resolution No. R2024-04**. Councilmember Wood seconded. VOTE: 5-0, motion passed.

9. Discussion and Possible Action on Resolution No. R2024-05 Requesting Approval from Texas Department of Transportation (TxDOT) to Designate Main Street as a No Thru Truck Zone. – Charles “Tink” Jackson, City Manager

Councilmember Wood made the motion to approve **Resolution No. R2024-05**. Councilmember Maxwell seconded. VOTE: 5-0, motion passed.

10. Discussion and Possible Action upon Declaring City Property/Equipment as Surplus and Proceeding with a Process for Disposition. – Charles “Tink” Jackson, City Manager

Councilmember Wood made the motion to declare the Surplus Property Sale list of 10 units as surplus and proceed with the disposition process. Councilmember Parker seconded. VOTE: 5-0, motion passed.

F. Presentation and Discussion of Reports – Charles “Tink” Jackson, City Manager

11. Administration and Department Reports.

- City Manager Report: City Manager Jackson gave his report. A copy is attached to these minutes.
- Finance: Mrs. Jackson reported that we are in the middle of the audit and the anticipated completion date is January 27. Copy of the December 2023 Check Register, Investment Report, and Fund Balance Report was presented.
- Police Department: Chief Chaney gave his monthly department report; two officers are on field training; one open position is in the background check status; has had success working with local agencies; the department will be hosting annual taser certification training; will be scheduling patrol rifle certification course; all officers are now attired with Class A uniforms; the Standard Operating Procedures has been completed; and work is taking place on the General Orders for the police department.
- Public Works: There was storm damage from the freeze and AEP responded quickly; trees are being picked up throughout the city; two sewer plant blowers are out and are pending repairs; preventative measures were taken in preparing for the hard freeze; repairs were completed at the Community Center; and ditches were cleaned along East Main Street.
- Code Enforcement/Inspections: Code Official Rodriguez reviewed the monthly permit summary report. He also provided an update on the downtown buildings which are now at the 30-day mark. Work continues with addressing the junk vehicles.
- Airport: Rocks were swept off the runway.

G. Council Reports

- Expressions of thanks, congratulations, or condolences.
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;

- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
- Announcements involving an imminent threat to the public health and safety of people in the political subdivision that have arisen after the posting of the agenda.

Mayor Pro-Tem Maxwell thanked the city staff for all the holiday events and the police department progress.

Councilmember Wood stated that he received positive comments regarding the police force.

Councilmember Cooper echoed what Councilmember Maxwell stated about the holiday activities and the excellent job from the city staff. The Santa visits and gifts was well received.

Councilmember Contreras inquired if Apple Lumber was open for business, the status of the post office roof, and the issue with the dogs running loose. Thanked the city staff for all their hard work.


Mayor Kelley reported that a meeting was held with BSR Properties regarding rental properties. A preliminary plat should be completed by March and presented to council.

H. Future Agenda Items: *List of additional agenda items to provide the City Manager for future Council meetings – without discussion and taking no action.*

No litter signs and enforcing a fine; dog registration; and streetlights that are out.

I. Adjournment

There being no further business on the meeting's agenda, Mayor Kelley declared the meeting adjourned.


TIMOTHY L. KELLEY, MAYOR

ATTEST:


LINA FERGUSON, CITY SECRETARY

City Managers Report – January 9, 2024

HAPPY NEW YEAR

1. **City Christmas Party**– We had a couple of very nice events to end 2023, starting with the annual City Christmas Party. The event was well attended, the food was very good, and everyone had a good time. Santa and Rudolph made an appearance for the kiddos, and we end the official festivities with a round of White Elephant Grinch Uno.
2. **Endeavors Tabletop** – The Eagle Lake Police Department hosted a table top planning exercise focused on the Endeavors facility on December 13 at the Community Center. The event was well attended by area emergency responders and three scenarios were talked through. The event was eye opening for some of the folks in the room, especially the local Endeavors staff. Overall, it was a well-planned event and created a significant amount of action items for folks to go back and work on to move closer to preparedness.
3. **Blue Santa** – On December 23rd the Eagle Lake Police Department and City Staff came out to complete the Blue Santa Project for 2023. We ended up with over 1500 donated gifts (1000 from Endeavors) and a list of over 100 kids. The ladies in City Hall, with help from local volunteers did an excellent job of preparing “house bags” of gifts matching the age and gender of the children at each address, and the Eagle Lake PD, Santa, Rudolph, the Grinch, Mayor and others headed out to make the deliveries. We visited houses across Eagle Lake, and everyone had a blast interacting with the citizens, our children and seeing all of the smiles on the little faces. Of all of the projects and events of 2023, this was definitely one of the most rewarding, and was the perfect way to finish up the year!
4. **TxDOT Aviation** – We continue to work with TxDOT Aviation towards a plan for an updated ALP for our airport. They are finally showing up for our monthly meetings, and the Eagle Lake Airport has been pulled out as a standalone project to push the ALP forward. We have our monthly meeting with them again tomorrow and are hoping to hear positive news related to a timeline for the ALP at this coming meeting.
5. **LCRA Steps Forward Program** – I mentioned the LCRA Steps Forward program at the last meeting. I did complete the application and submit within the time required. We received a call this week from LCRA asking for a time to come out and look at the project we submitted. Not sure if that means we were selected or not though. We will find out at the meeting later in the week. Again, the project we submitted was the tank cleaning project, required by TCEQ, that we do not have the equipment to complete. Should we be selected, the savings to the city would be in excess of \$10,000.
6. **New Interim City Attorney** – I spoke with Olson & Olson this week related to their designating an interim City Attorney for the next few months. Philip Boedeker will be covering for Art Pertile in the interim while Art addresses some health issues. Philip had been very responsive this week and very easy to work with.

7. **Lead and Copper Pipe** – Speaking of Philip, him and I had a chance to visit about the LCRR yesterday and our plan for replacement. He is drafting the Ordinance we will need to implement our replacement plan and we will have it for the next meeting. Since we will not have a chance to approve until February, we will be resetting the deadlines we discussed in November. We will have a full report and section on this at our next meeting.
8. **Yesterday's Storm** – It's that time of year. Yesterday we had our first tornado warning of the year. From information I received it appears the tornado passed through on the south side of the city. Overall, there was a lot of tree damage, but not much to homes and businesses. The City had damage to the fence around the tennis/pickleball courts from a fallen tree. We will get that cleaned up as soon as it dries out a bit and start looking at the costs to repair the fence. It does not appear that the court surface or foundation was damaged by the tree.
9. **LCRA Community Grant** – The window is open again for applications for the LCRA Community Grants. We are working right now to attempt to find a 501C3 Organization willing to sponsor a project for the City. As you all know, both the City and Fire Department are not eligible this year due to the 2-year ineligibility window from LCRA for previously funded organizations. We do have a couple of projects in mind if we can find sponsors.
10. **2024** – This year is going to be an interesting year here in City of Eagle Lake. We will begin major road improvements for the first time in over a decade, participate in numerous elections, sing happy birthday to all those born on February 29th and witness the retirement of a couple of our long-standing employees – all while facing a continued unfriendly economy. There is no doubt we will face many challenges, however, I have every confidence we will have another successful year!