

**CITY OF EAGLE LAKE  
CITY COUNCIL MINUTES  
MARCH 12, 2024**

**TIME: 7:00 P.M.**

**PLACE: Municipal Building**

**A. Call Meeting to Order**

The City Council of the City of Eagle Lake convened in regular session on the 12<sup>th</sup> day of March 2024, with the following members present:

	Mayor: Timothy L. Kelley
	Mayor Pro-Tem: Amy Maxwell
	Councilmembers: Larry Contreras
	Rene Cooper
	Chris Parker
	Jim Wood
	City Manager: Charles "Tink" Jackson
	City Secretary: Lina Ferguson
Other staff present:	Chief of Police: Donald L. Chaney
	Public Works Director: Victor Shimek
	Building Official: Antonio Rodriguez
	Budget Officer: Angie Jackson

**B. Invocation and Pledge of Allegiance**

Mayor Kelley delivered the invocation.

**C. Presentations and Recognition**

**1. Recognition of Benito Rangel in celebration of his Retirement from the City of Eagle Lake after 27 years.** – Timothy L. Kelley, Mayor

Mayor Kelley presented and recognized Benito Rangel with a plaque for his service to the city.

**D. Public Comments: Any person may comment on any subject, but Council must limit any discussion to placing the items on a future City Council agenda for discussion and/or action.** *(Comments made under this agenda item are limited to three (3) minutes per person. City Council members are excluded from public comments. This is in accordance with the Texas Open Meetings Act.)*

Kim Hartman addressed council regarding the animal ordinance in reference to the registration of cats, enforcement of the ordinance, and communication efforts. She also inquired about the homes that will need pipe replacement to get into compliance.

**E. Consent Agenda**

*All the following items on the Consent Agenda are considered to be routine and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member, in which event the item will be removed from the Consent Agenda and considered separately.*

**2. Previous Minutes – February 13, 2024 Regular Meeting.**

Councilmember Cooper made the motion to approve the previous minutes as presented. Councilmember Wood seconded. VOTE: 5-0 in favor, motion passed.

**F. Items for Discussion and Action**

**3. Request from Javier Lopez regarding Time Extension to complete Demolition of Eagle Lake Downtown Building located at 106 West Main Street, Block 17, Lot 9A.** – Charles "Tink" Jackson, City Manager

Javier Lopez asked that the council grant him more time to remove the antique tin that is in the building at 106 West Main Street. Further discussion will be held, and Mr. Lopez will be notified of the outcome.

**4. Presentation and Possible Action upon Acceptance of the Annual Financial Report for Fiscal Year 2022-2023.** – Charles "Tink" Jackson, City Manager

Greg Trlicek of Trlicek & Co. presented the summary of the Annual Financial Report for the Fiscal Year 2022-2023. Mr. Trlicek reported that the City received a clean opinion, and the fund balance has increased. There were no compliance issues in the internal controls.

Councilmember Cooper made the motion to approve Annual Financial Report for Fiscal Year 2022-2023 as presented. Councilmember Contreras seconded. VOTE: 5-0 in favor, motion passed.

**5. Presentation and Action to Accept the Certification of Unopposed Candidates for the May 4, 2024 General Election electing a Mayor and Two (2) Councilmembers.** – Lina Ferguson, City Secretary

**Presentación y acción para aceptar la certificación de candidatos sin oposición para las elecciones generales del 4 de mayo de 2024 eligiendo un Alcalde y Dos (2) Concejales.**

Councilmember Cooper made the motion to approve the Certification of Unopposed Candidates for the May 4, 2024 General Election electing a Mayor and Two (2) Councilmembers. Councilmember Maxwell seconded. VOTE: 5-0 in favor, motion passed.

**6. Presentation and Action to Adopt Ordinance 2024-05, an Ordinance of the City of Eagle Lake, Texas Cancelling the May 4, 2024 General Election and Declaring the Unopposed Candidates Duly Elected to the Office of Mayor and Two (2) Councilmembers.** – Lina Ferguson, City Secretary

**Presentación y acción para adoptar la Ordenanza 2024-05, una ordenanza de la ciudad de Eagle Lake, Texas que cancela las elecciones generales del 4 de mayo de 2024 y declara a los candidatos sin oposición debidamente electos para el cargo de alcalde y dos (2) concejales.**

Councilmember Wood made the motion to approve **Ordinance No. 2024-05**, an Ordinance of the City of Eagle Lake, Texas Cancelling the May 4, 2024 General Election and Declaring the Unopposed Candidates duly elected to the office of Mayor and Two (2) Councilmembers. Councilmember Maxwell seconded. VOTE: 5-0 in favor, motion passed.

**7. Ratification of the 2024 Eagle Lake Police Department General Orders.** – Charles “Tink” Jackson, City Manager

Councilmember Cooper made the motion to ratify the 2024 Eagle Lake Police Department General Orders as presented. Councilmember Contreras seconded. VOTE: 5-0, motion passed.

**8. Discussion and Possible Action upon Resolution No. 2024-07 Suspending the April 4, 2024 Effective Date of AEP Texas Inc.’s requested Rate Change to permit the City time to study the request and to Establish Reasonable Rates; approving cooperation with the cities served by AEP Texas and authorizing intervention in AEP Texas Inc.’s requested rate change proceedings before the commission; hiring Lloyd Gosselink Attorneys and Consulting services to negotiate with the company and direct any necessary litigation and appeals.** – Charles “Tink” Jackson, City Manager

Vee Strauss with AEP announced that the rate review filing is done every four years and AEP approves the suspension. Councilmember Maxwell made the motion approve **Resolution No. 2024-07**. Councilmember Wood seconded. VOTE: 5-0, motion passed.

**9. Discussion and Possible Action regarding the American Rescue Plan Act (ARPA) remaining funds; and utilization for another City Project.** – Charles “Tink” Jackson, City Manager

Councilmember Cooper made the motion to approve utilizing the remaining ARPA funds for infrastructure on the utility poles for the downtown lighting. Councilmember Parker seconded. VOTE: 5-0, motion passed.

**10. Discussion and Action on Resolution No. R2024-08 Adopting the City's Investment Policy and Designating Investment Officers.** – Charles “Tink” Jackson, City Manager

Councilmember Cooper made the motion to approve **Resolution No. R2024-08**. Councilmember Maxwell seconded. VOTE: 5-0, motion passed.

**11. Discussion and Possible Action regarding Amendments to the Financial Policy.** – Charles “Tink” Jackson, City Manager

Councilmember Cooper made the motion to approve the annual review and amendments to the Financial Policy. Councilmember Wood seconded. VOTE: 5-0, motion passed.

**12. Discussion and Possible Action regarding City Signage.** – Amy Maxwell, Councilmember

Councilmember Maxwell announced that she spoke with the Lions Club regarding donations to assist with the Welcome to Eagle Lake entrance signs. Further discussions will be held with other organizations. The individual that is funding the sign at the point would like community buy-ins to assist with the construction of the sign. Work continues with the signage at the airport.

**G. Presentation and Discussion of Reports** – Charles “Tink” Jackson, City Manager

**13. Administration and Department Reports.**

- City Manager Report: City Manager Jackson gave his report. A copy is attached to these minutes.
- Police Department: Chief Chaney gave his monthly department report; the annual racial profiling report was completed and is posted on the TXDOT website; and officer training has been completed.
- Public Works Director Shimek reported that no tires will be accepted at the Texas Trash-off; the AWOS is not working and will be repaired this week; and the fence at the tennis courts has been repaired.
- Budget Officer Jackson presented the monthly financial reports. Announced that supplies were received from the Keep Texas Beautiful campaign for the Texas Trash-off.
- Code Enforcement/Inspections: Code Official Rodriguez reviewed the monthly permit summary report and reviewed the status of the downtown buildings that are pending compliance.

#### **H. Council Reports**

- Expressions of thanks, congratulations, or condolences.
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
- Announcements involving an imminent threat to the public health and safety of people in the political subdivision that have arisen after the posting of the agenda.

Councilmember Contreras reminded everyone about the starting up of baseball season and that Burns Street will have a lot of traffic.

Councilmember Parker inquired about the maintenance of the Little League field.

#### **I. Future Agenda Items: *List of additional agenda items to provide the City Manager for future Council meetings – without discussion and taking no action.***

None.

#### **J. Executive Session**

*The City Council may go into Executive Session regarding any item posted on the Agenda as authorized by Title 5, Chapter 551 of the Texas Government Code.*

**14. Sec. 551.074. PERSONNEL MATTERS; CLOSED MEETING.** (a) This chapter does not require a governmental body to conduct an open meeting: (1) to discuss duties of the City Manager.


Mayor Kelley called the meeting into executive session at 8:16 p.m. The meeting was called back into regular session at 8:26 p.m.

#### **K. Consider and Act Upon Executive Session Item(s)**

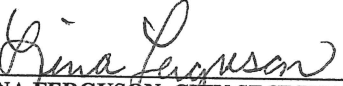
No action taken.

#### **L. Adjournment**

There being no further business on the meeting's agenda, Mayor Kelley declared the meeting adjourned.

  
TIMOTHY L. KELLEY, MAYOR

ATTEST:

  
LINA FERGUSON, CITY SECRETARY